



# RECORDER OF DEEDS

## OF MONROE COUNTY

7<sup>TH</sup> & MONROE STREETS  
STROUDSBURG, PA 18360  
TELEPHONE: (570) 517-3969  
FACSIMILE: (570) 517-3873

Register & Recorder  
HELEN DIECIDUE

Solicitor  
MARYANN O. GARVEY, ESQ.

### REGISTER OF WILLS FEE BILL

(EFFECTIVE DECEMBER 8, 2009)

JCS FEE ON ALL NEWLY OPENED ESTATES ..... \$23.50

LETTERS OF ADMINISTRATION (Includes filing bond when required)

Estates not exceeding \$1,000.00.....	20.00
1,000 to 5,000.....	30.00
5,000 to 10,000.....	40.00
10,000 to 20,000.....	50.00
20,000 to 30,000.....	60.00
30,000 to 40,000.....	70.00
40,000 to 50,000.....	80.00
50,000 to 75,000.....	90.00
75,000 to 100,000.....	100.00
Each additional 100,000 or fraction thereof.....	50.00

LETTERS TESTAMENTARY

Estates not exceeding \$1,000.00 (single page will).....	20.00
Each additional page of will.....	3.00
Codicil – (single page).....	15.00
Each additional page of codicil.....	3.00
1,000 to 5,000.....	30.00
5,000 to 10,000.....	40.00
10,000 to 20,000.....	50.00
20,000 to 30,000.....	60.00
30,000 to 40,000.....	70.00
40,000 to 50,000.....	80.00
50,000 to 75,000.....	90.00
75,000 to 100,000.....	100.00
Each additional 100,000 or fraction thereof.....	50.00

PROBATE OF WILL ONLY (No letters issued)..... 20.00  
Each additional page of Will..... 3.00

ISSUING LETTERS DBN OR DBNCTA (No additional assets)..... 15.00

**PLEASE NOTE:** *An additional probate fee will be charged when the Inventory or Inheritance Tax Return is filed and the assets are higher than that listed on the petition.*

REGISTER OF WILLS FEE BILL  
PAGE 2

SHORT CERTIFICATES .....	5.00
RENUNCIATIONS.....	10.00
EXECUTORS BOND .....	15.00
FILING EXTRA BOND WHERE REQUIRED FOR LETTERS OF ADMINISTRATION .....	15.00
RECEIPT, RELEASE AND REFUNDING BOND.....	10.00
FAMILY SETTLEMENT AGREEMENT.....	35.00
Additional Pages.....	3.00
COMMISSION TO TAKE AFFIDAVITS.....	15.00
TAKING AFFIDAVITS OF WITNESSES OR PERSONAL REPRESENTATIVE FOR DOCUMENTS FILED IN ANOTHER COUNTY .....	15.00
FILING AND ENTERING CAVEAT .....	15.00
CAVEAT BOND.....	10.00
FILING CITATION AND OTHER PAPERS REQUIRING POTENTIAL HEARINGS .....	15.00
SUBPOENA.....	10.00
FILING CERTIFIED OR EXEMPLIFIED COPIES OF LETTERS OF ADMINISTRATION, LETTERS TESTAMENTARY AND RECORDING SAME .....	35.00
PLUS, WHERE THERE IS A WILL, EACH PAGE OTHER THAN THE FIRST PAGE OF WILL .....	5.00
AFFIDAVIT OF FOREIGN FIDUCIARY .....	5.00
ISSUING CERTIFIED COPIES OF INSTRUMENTS, FIRST PAGE .....	15.00
Each page other than the first .....	3.00
ISSUING EXEMPLIFIED COPIES OF INSTRUMENTS, FIRST PAGE.....	30.00
Each page other than the first .....	5.00
FILING DEATH CERTIFICATE (other than with estate) .....	10.00
CERTIFIED COPY OF INSTRUMENTS WHEN CUSTOMER MAKES COPIES .....	5.00
OTHER PAPERS NOT SPECIFICALLY NOTED ABOVE .....	10.00
<b>NOTE:</b> <i>Any potential hearings will require a \$150.00 deposit for Transcript fees and office fees consisting of postage photocopies.</i>	
FILING INHERITANCE TAX RETURN (in duplicate).....	25.00
Includes insolvent and supplemental tax returns	
INVENTORY & APPRAISEMENT.....	25.00
Each page other than the first .....	3.00
CERTIFIED COPY OF PAYMENT OF INHERITANCE TAX.....	15.00

Helen Diecidue  
REGISTER OF WILLS